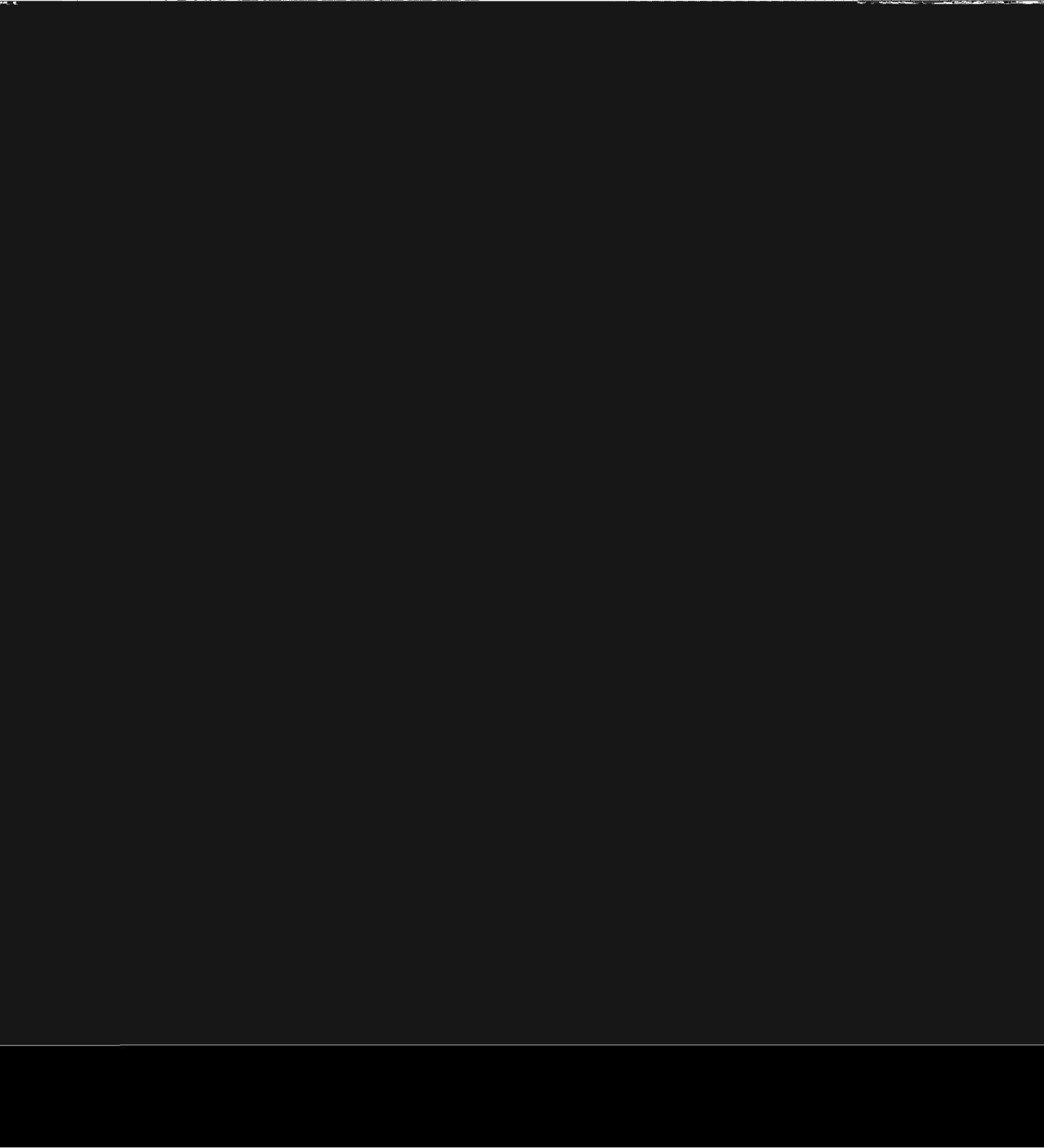




Revision History:

Date	Name	Summary of Changes
2020-05-28	Michael Beauchemin	Major overhaul and rewrite
2023-06-15	Mike Cimetta	Update Staff and Governance Structures Removed all outdated resource links





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Student Societies are a bridge between both faculty and students, and the Waterloo Undergraduate Student Association (WUSA) and students.

Societies undertake advocacy for their constituents, representing and leading their constituency by connecting to WUSA through the Committee of Presidents, and generally have a much more direct route and interaction with the average student.

Societies serve and empower students by providing them with opportunities to develop as leaders within their communities, host social events, and create a framework that supports academic and personal success at the University of Waterloo.

Societies are [engagement arms](#) and run many more faculty-specific events termly than WUSA centrally runs; it is thus vital to ensure they are supported each term through their transition, exercise of duties, and anything else that comes up.

Societies are also responsible student governments that are often charged with oversight of sub-societies or program clubs.

The WUSA President is a great resource for Society concerns when questions about student advocacy arise and support is needed. [The more operational support navigating through](#) [assistance](#) [accessing resources.](#)



Stacey Sage, Communications & Media Relations Manager s3sage@wusa.ca

Press releases, media and reporters, interviews and related training

Alexander Kelley, Marketing Manager alexander.kelley@wusa.ca Market

Research, marketing guidance and marketing resources. Team of graphic

The Societies Agreement (available in full, online, at <https://wusa.ca/about/library/#agreements>) establishes rules and regulations under which the Societies and WUSA can jointly operate. The and rights come from that is recognized by the University of Waterloo. It is one of only two student groups officially recognized by the University for the purposes of fee assessment and remittance of fees, as well as for student representation.

and Conrad Grebel are not Societies as governed under this agreement because of the nature of the relationship of SJ, Renison, and Grebel with the University of Waterloo (as Affiliated and Federated Institutions with separate Senates and Boards of Governors).

The Societies operate within a unique area underneath WUSA to ensure a better representation of students at the faculty, college, and school levels. In recognition of this, WUSA has historically delegated a lot of authority and leans on the Societies for representation on University and Faculty bodies requiring the student voice. Below will detail the Societies agreement a little more broadly. Please see appendix A for a list of recognized Societies and a sub-list of known subsidiaries (Sub-Societies) (this list is important as only known Societies and sub-Societies are allowed to host events under the rules of this agreement, otherwise they must be a club and operate under separate rules).

The committee meets once monthly to discuss the goings-on of the different Society leaders and to share tips and tricks, particularly for challenges faced by any Society. The Societies MoU lays out powers and responsibilities of the committee and is also tasked with passing relevant updates to the agreement, making sure there is approval among all society representatives. This is an important body that allows for a direct connection between all student body presidents and has facilitated communication and action in certain situations, especially during the 2020 COVID-19 pandemic.

Every Society that WUSA oversees is subject to be part of an annual audit as a part of

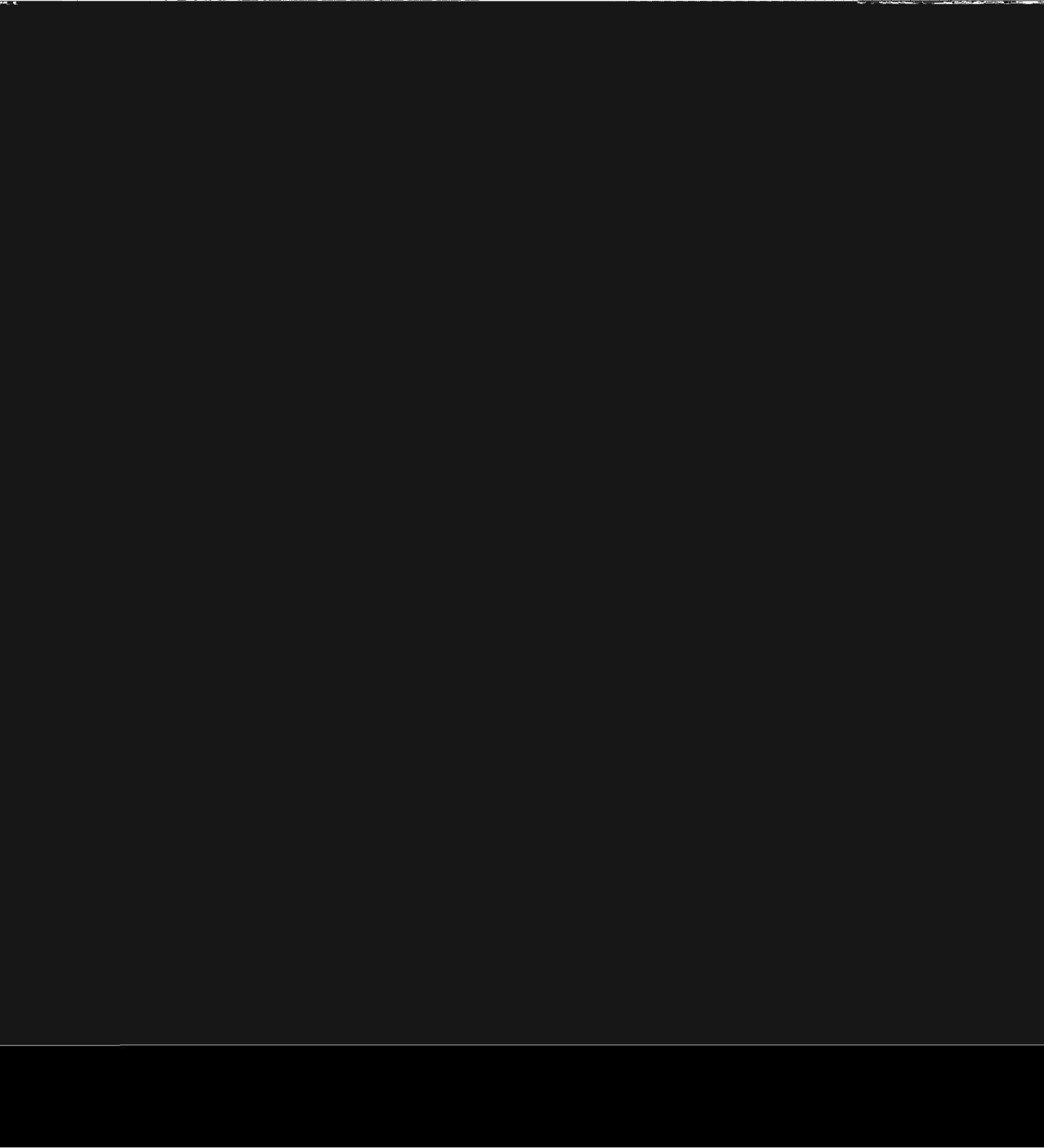
Year (April 30) and an audit engagement to follow. The audit engagement is not visible to most Societies as their finances are managed by WUSA, but

Directors may choose Societies for an individual audit at a higher resolution (this has

auditors are pulling and examining more files to give a clearer picture for that department financial position at year-end.

The Societies Agreement mentions briefly that all Societies should have a clause in their constitution detailing what a collapse looks like for them, but without one, WUSA can refer to a definition determined by Board. This is why there is a need for Societies to recognize and be prepared for something should it happen. Is a collapse when a society expends all available funds and is solidly in the red? Is it when students vote to abolish the Society? There are also terms for reconstitution, the making of a new Society, but it is a hope that we will not commonly need to use this section. This collapse clause also details what would happen to fees in the case of a collapse.

When there are infractions of the Societies Agreement or the law, the President can decide to withhold fees in a certain amount from Societies. For a first offence, there is generally a warning, delivered to Societies and detailing next steps to avoid the infraction occurring again. For subsequent offences, the President can withhold up to 30% and up to 30% until some defined terms are met. These infractions are detailed below but can include holding an event without submitting an event form, a Society Executive undertaking illegal activity, or not submitting an appropriate budget package.





This list is incomplete. More content may be added at any time. The best way to make sure that your event goes smoothly is to submit your event form with plenty of time to allow for WUSA to review and get back to you with any changes that may be necessary.

WUSA has a lot of experience and resources for running events and sometimes Societies may want to tap into that. If you need a little advice or help with the planning or execution of an event, you should contact the President and capacity staff-side to help you, or if you even need to go that far. WUSA can often make suggestions for alternative delivery of events if you run into roadblocks with your original e. Additionally, we provide the following offerings for

Societies running events:

- Cash Boxes: talk to Societies Accountant
- Event posting or ticket-selling submit a request.wusa.ca to WUSA

All Societies are listed on [_____](#), so make sure that at the beginning of term you not, let the President know as soon as possible.

If your Society is looking to host its own website off of the Univers looking for help setting up and maintaining a website or Society email addresses, WUSA IT can help. Talk to the President before going to request.feds.ca to fill out an IT request so that they can track and complete it.

Societies and Sub-Societies have free access to vote.wusa.ca, our premier voting platform. We can run multiple elections with multiple races concurrently, and with whatever style of voting is required by your constitution (first past the post, single transferable vote, and other ranked voting methods as well). Just go to request.wusa.ca, and WUSA will do



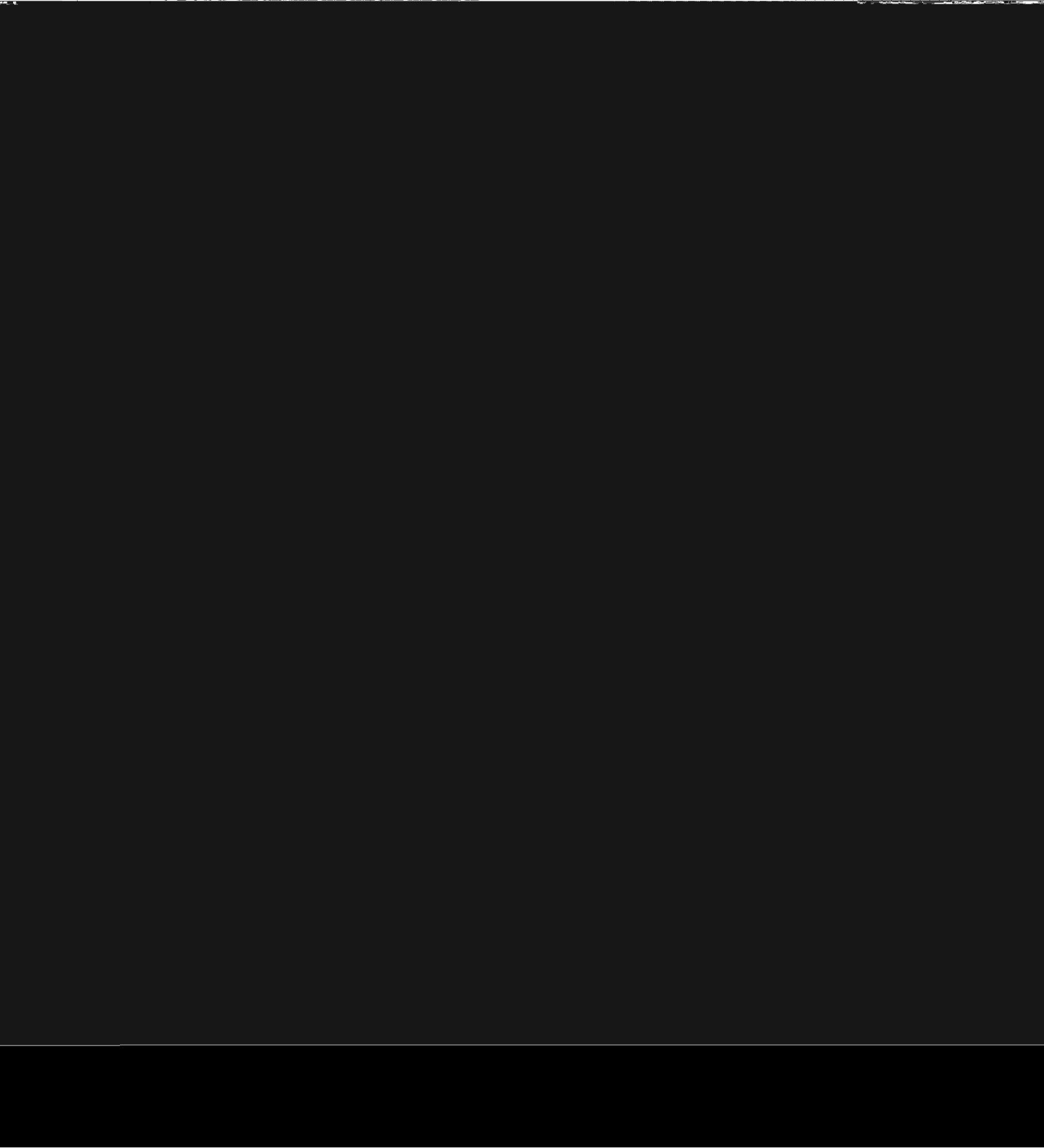
our best to accommodate your request.

As part of Societies responsibilities for having management control of their own spaces, they must comply with Health and Safety obligations, including an annual walkthrough of all Society-operated rooms to check that these obligations are being met. Here are some tips to mak

caught unawares at inspection time:

-

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Math News: mathnews@gmail.com



Society	Known Sub-Societies and affiliate groups
Applied Health Sciences Undergraduate Members (AHSUM)	
Arts Student Union (ASU)	Accounting and Finance Student Association (AFSA) (charges own fee) <ul style="list-style-type: none"> ○ ACE Accounting Consulting Experience ○ AFOW Accounting and Finance Orientation Week ○ hEDGE ○ UWAC University of Waterloo Accounting Conference Anthropology Society Arts and Business Bachelor of Social Work Classics and Medieval Studies Society Digital Arts and Communication Student Society (DACSS) Drama Economics English Society Fine Arts French Club German Society Global Business History Society Human Resources Human Sciences Society (HSS)



	<p>Legal Society Music Society Peace and Conflict Philosophy Political Science Psychology Society Religious Studies Sexuality, Marriage, and Family Studies Society Sociology Speech Communication Womens Studies Society</p>
<p>Global Business and Digital Arts Society (GBDASoc)</p>	<p>Technically also falls under the Arts Student Union, but is a campus representative for Stratford.</p>
<p>Environment Student Society (ESS)</p>	<p>WEBS Waterloo Environment and Business Society WAGS Waterloo Association of Geography Students ERSSA Environment, Resources, and Sustainability Student Association PSA Planning Student Association SAID</p>

